

Funeral Policy  
April 8, 2019

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North

# MAPLE SHEYENNE

LUTHERAN CHURCH

Harwood, ND  
Office: 701-282-4024  
[www.maplesheyenne.com](http://www.maplesheyenne.com)



If the burial is to take place in the Fargo National Veterans Cemetery and it is desired to utilize Maple Sheyenne Lutheran Church, please contact the church office for availability and pricing at (701) 282-4024.

If a veteran was killed in action (KIA), Maple Sheyenne Lutheran Church will offer its personnel and facilities at no cost.

## Maple Sheyenne Lutheran Church Funeral Guidelines & Policy

Maple Sheyenne Lutheran Church would like to help you in this time of loss and grief. The pastor is available to walk with you and your family when a loved one is transitioning from this life into the next. As you deal with your grief and adjustment to life after the death of a loved one, the pastor is available to walk alongside you as well.

This document is designed to guide you through the process of planning a funeral or memorial service as it pertains to our church. It should help answer most of your questions, but the pastor is available to answer any others that may arise.

Funeral and memorial services are a chance to celebrate the life of your loved one and to remind one another of the hope and promise of resurrection we have in Jesus Christ. A visitation is an optional event that can be a time to reminisce and share memories of your loved one. Both are helpful and have their place, but because we are a church, we do a worship service better than a visitation.

We recognize that this is a difficult time for you and your family. We recommend utilization of a funeral home and will work closely with them once we are contacted that your loved one has died.

### Contacting the Church

When the death of a loved one is near or has occurred and pastor has not been notified, please contact the church office at 701-282-4024. If you have already chosen a funeral home, you should contact them to provide them with impending notice. It will be helpful for the pastor to join the family at the funeral home when planning the services. Availability of people, facilities and reception and the visitation details will be discussed.

**Please provide the following to the church office.**

Name of the Deceased: \_\_\_\_\_

Officiant: \_\_\_\_\_

Will the service be officiated by a Maple Sheyenne Lutheran Church pastor or is another officiate intended to be used? You should be prepared to state who the officiant will be and provide their contact information.

Name of the Funeral Home: \_\_\_\_\_

**The following is a list of funeral homes, websites and contact information in the Fargo Moorhead area:**

Boulger Funeral Home  
123 10 St South  
Fargo, ND 58103  
Phone: (701) 237-6441  
Fax: (701) 237-9791  
<http://boulgerfuneralhome.com/>  
Email: [info@boulgerfuneralhome.com](mailto:info@boulgerfuneralhome.com)  
Also in Hillsboro and Kindred

Hanson-Runsvold Funeral Home  
215 7th Street South  
Fargo, ND 58103  
Phone: (701) 232-3222  
Fax: (701) 232-0326  
Toll Free: (800) 598-3223  
<http://www.hansonrunsvold.com/>  
Email: [info@hansonrunsvold.com](mailto:info@hansonrunsvold.com)

Korsmo Funeral Service  
409 8th Street South  
Moorhead, MN, 56561  
Phone: (218) 233-1533  
Toll Free: (888) 799-1533  
<http://www.korsmofuneralservice.com/>

West Funeral Home  
321 Sheyenne Street  
West Fargo, ND 58078  
Phone: (701) 282-6699  
<https://www.westfuneralhome.com/>  
Also in Casselton

Wright Funeral Home & Cremation Service  
605 Second Ave South  
Moorhead, MN 56560  
Phone: (218) 233-1321  
<https://www.wrightfuneral.com/>  
Also in Hawley & Lake Park

## Scheduling the Date, Time and Location

Consult with the funeral home and the pastor to ensure availability of date, time and location for all visitations and services. A funeral or memorial service may be held at the church which holds 110 people in the sanctuary and 120 people at tables in Maple Hall. Video and sound of the sanctuary can be provided on a video screen in Maple Hall. A time of visitation is often held prior to the service either at the funeral home (usually most convenient for visitors) or at the church the evening before the service.

## Visitation and Prayer Service

When a visitation or prayer service is the evening prior to the funeral service, the funeral home will likely be the host and make all the arrangements. Should the funeral home not be able to accommodate the desired time and date, the funeral home will work with the pastor to make other arrangements. When a visitation or prayer is at Maple Sheyenne Lutheran Church, the church can provide coffee upon request. Anything more than this will need to be catered and addressed through the funeral home.

## Planning the Service

The pastor and funeral home will assist the family members in planning the service. Holy Communion may be a part of the service. The Evangelical Lutheran Worship Hymnal (ELW Cranberry book) on page 279 lists the order of service to be used. Please refer to the document entitled "Sample Service" at the end of this document for reference. In addition, the pastor can help you choose scripture and hymns. Sample scriptures and hymns are listed at the end of this document. Special music is always welcome but the musician's practice and preparation may be limited due to time, availability and sound system support. Please request a musician during your planning meeting with the pastor.

## Funeral Pall: A Symbol of Faith

For those funerals where a casket is present, Maple Sheyenne Lutheran Church provides a funeral pall (a white liturgical shroud) to be placed over the casket during the service. The action of placing the pall over the casket will take place prior to the liturgy before the casket enters the church. The pall will be the only thing covering the casket while in the church building. The pall will be removed in the narthex following the liturgy, before leaving the church.

The Lutheran funeral liturgy resonates with the promise that all who are baptized into Christ have "clothed themselves" with Christ and that all who are buried with Christ in baptism will be raised with him in newness of life. If used, the white color of the pall reminds those assembled of their faith in the resurrection. It further symbolizes putting on the robe of Christ's righteousness in baptism which covers the redeemed who stand before God. It is especially appropriate to recall baptism, the beginning of a Christian life, as the body of someone who has faithfully served Christ during life enters the church for the last time.

## Veterans

If the deceased is an eligible veteran for such an honor, the American flag may be used in place of a funeral pall.

## Music

Maple Sheyenne Lutheran Church, if requested and available, will provide the organist/pianist and/or soloist. Should an unfamiliar piece of music be requested, it will be subject to approval by the musician and the pastor. The sheet music must be provided to the musician and soloist as soon as possible. Should prerecorded music be desired, please notify the pastor during your family planning meeting. A good faith effort will be made to accommodate your request.

## Memorials

Maple Sheyenne Lutheran Church will lovingly accept memorials made to the church and use them in accordance with the family's wishes at the Church's discretion. Our hope is that you want to leave a lasting legacy and consider Maple Sheyenne Lutheran Church, the Endowment Fund or the Cemetery Fund. An entry will be made into the Memorial Book as a record of the donation.

## The Day of the Service

The funeral home will bring the casket or ashes to the church prior to the service. The pastor will coordinate with the funeral home so that arrangements go smoothly. If desired, display tables for memorabilia and mementos can be made available upon request.

A private area will be reserved for the family members to meet with the pastor 5-10 minutes prior to the service. This time is used for prayer and reviewing the processional order and service.

If there is a burial of a casket or urn, the service continues at the graveside.

## Burial at Maple Sheyenne Lutheran Cemetery

Should it be desired to lay a loved one to rest in the Maple Sheyenne Lutheran Cemetery, prior arrangements shall be made for the purchase of a burial plot with the Cemetery Sextant (link located at [www.maplesheyenne.com](http://www.maplesheyenne.com)) or notify the funeral home of an available plot. The funeral home will assist with the arrangements and the burial after the funeral or memorial service either on the day of the funeral or at a later date.

**For Reception details, Honorariums and Burials, contact the office for pricing and availability.**

# Maple Sheyenne Lutheran Church Funeral Worship Preplanning Worksheet

As a gift to your family, and in consultation with them you may choose to complete the following worship preplanning sheet and provide your family with copies.

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Funeral Home to be used: \_\_\_\_\_

Cremation:  Yes  No

Visitation Location:  At funeral home  At the church

Congregational Hymns: \_\_\_\_\_

And/or Other Music (Soloists or instrumentalists): \_\_\_\_\_

Funeral Pall to be used:  Yes  No

Scripture Readings \_\_\_\_\_

Graveside Committal:  Yes  No

Where: \_\_\_\_\_

Luncheon: If there is a graveside committal, is your preference to have a reception before or after the committal at the cemetery?  Before  After

Which Caterer do you plan to use?

What do you plan to serve?

Designated Memorial Gift Recipient(s):

Other considerations for the funeral/memorial service: